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March 17, 2020

Considering recent reports regarding Coronavirus (COVID-19), we would like to reassure you that HTI Plastics is planning to maintain company operations without disruption. The raw materials used in our products are USA based, as of today we have not heard of any disruption in the supply chain.

Over the past several weeks, we have taken many actions to ensure uninterrupted operations, including:

- Restriction of non-essential travel
- Limited visitors to our sites
- Identification of remote working opportunities for our employees
- Education of employees regarding measures that will help to minimize the spread of the virus

Our plant is still running, and all here at HTI Plastics are working diligently to provide you with the same great service and quality you expect.

Our health and safety procedures at HTI Plastics are a top priority, and we will continue to follow all recommendations from the CDC (the Centers for Disease Control and Prevention) and the Nebraska Department of Health and Human Services. We will keep you informed of any changes to the status of our production should that occur. However, we are still fully operational and running without interruption.

Thank you for trusting us with your business, and please reach out to your HTI Plastics Customer Service representative or your Sales Manager if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Troy M. Just', written in a cursive style.

Troy M. Just
President
HTI Plastics